

Special Circumstances Application for Independent Undergraduates and Graduates $\underline{2019-2020}$

This form will not be processed until TCU receives the results of your Free Application for Federal Student Aid (FAFSA) and any required documentation. Failure to provide all requested documentation will result in a delay in processing and/or denial of this request.

The TCU Office of Scholarships and Financial Aid will not consider the following situations a special circumstance:

- Fluctuations in income from self employment or sales related positions
- Voluntary Retirement
- S Corporations
- Unemployment less than 3 months
- Private primary/secondary education costs
- Recurring situations that remain unchanged from the previous year

Important Information:

- Please note your file will be selected for verification.
- Please attach an explanation letter and documentation of your situation including layoff letter or salary reduction letter from employer if applicable.
- Please note, general processing time for the Special Circumstance Application takes 4-6 weeks. Failure to submit documentation will result in a delayed processing.

Student's Name Phone Number		TCU ID # E-mail Address		
Have	ve you filed a Special Circumstance with our offic	e in a previous aid year?	Yes No	
A.	Loss of income from work: at least 12 consecue Period of unemployment from / / Layoff: Provide letter from employer of Termination: Provide letter from employer of effective date Disability: Date of disability / One Time Income: (i.e. inheritance payments, lump sum retirement or IR identifying source of income and how for the sum of the	to / / . r unemployment commission apployer or unemployment com / . Attach document e, moving expense, back ye S distribution. You must atta	mission stating ation of disability. ar's social security	

Student's Name		TC	U ID#			
В.	Loss of untaxed income: at least 12 consecutive weeks. Child Support: Provide court document stating termination of benefits. Worker's Compensation: Provide a letter from Bureau of Worker's Compensation stating termination date of benefits.					
C.	Divorce: After filing the FAFSA, you and your spouse have separated or divorced. Date of divorce or separation/ If divorced, attach a copy of divorce decree, 2017 tax return and W-2 form(s). If separated, attach a copy of 2017 W-2 forms, 2017 tax return, and proof of current address of the parent who moved out of the house.					
D.	Death: After applying for financial aid, your spouse has died. Date of Death/					
Е.	Undergraduate or Graduate student quitting full – time employment to attend TCU full – time: Please provide most recent paycheck stub(s) indicating gross earnings year – to – date for you and your spouse and resignation letter to your employer or letter from employer indicating your last date of employment.					
F.	Other unusual circumstance Attach appropriate documenta		nformation regarding o	other unusual expenses.		
possi	ble estimates for the period of Januer taxable and untaxable income	nuary 1, 2019 – Decei	mber 31, 2019 for each	income listed. Sources		
Exp	pected Income for 2019	Actual 01/01/2019 to today / .	Estimated today to 12/31/2019	Total Actual Income plus estimated Income		
	ected gross income earned from k by student in 2019					
	pected gross income earned from the k by spouse in 2019					
Othorse com	er taxable income (interest, sions, severance, unemployment npensation, etc.)					
Oth						

Certification

Source:

cash received, etc.)

support, worker's compensation,

TOTAL INCOME FOR 2019

All of the information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information that I have given on this form. I also realize

examination of any documents, including medical records, whi Circumstance application.	•			
Student's signature	Date			
Spouse Signature	Date			
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