

This form will not be processed until TCU receives the results of your Free Application for Federal Student Aid (FAFSA) and any required documentation. Failure to provide all requested documentation will result in a delay in processing and/or denial of this request.

The TCU Office of Scholarships and Financial Aid will not consider the following situations a special circumstance:

- Fluctuations in income from self employment or sales related positions
- Voluntary Retirement
- S Corporations
- Unemployment less than 3 months
- Private primary/secondary education costs
- Recurring situations that remain unchanged from the previous year

Important Information:

- Please note your file will be selected for verification.
- Please attach an explanation letter and documentation of your situation including layoff letter or salary reduction letter from employer if applicable.
- Please note, general processing time for the Special Circumstance Application takes 4-6 weeks. Failure to submit documentation will result in a delayed processing.

Student's Name			TCU ID # Phone Number	
Parent's Name (if Dependent Student)				
Paren	t's Address	City	State	Zip
Have	•		ffice in a previous aid year?	Yes No
Α.		nt from / / le letter from employe		
	effective date Disability: Da	ate of disability	/ / . Attach document	ation of disability.
	payments, lum	p sum retirement or	nce, moving expense, back ye IRS distribution. You must atta w funds were spent or invested.)	_

Student's Name		TCU ID#	
В.	Loss of untaxed income: at least 12 consecution. Child Support: Provide court docume Worker's Compensation: Provide a last stating termination date of benefits.		
С.	Divorce: After filing the FAFSA, you and your spouse have separated or divorced. Date of divorce or separation/ If divorced, attach a copy of divorce decree, 2017 tax return and W-2 form(s). If separated, attach a copy of 2017 W-2 forms, 2017 tax return, and proof of current address of the parent who moved out of the house.		
D.	Death: After applying for financial aid, your search a copy of the death certificate, 2 insurance settlements.	spouse has died. Date of Death/_/ 2017 W-2 forms, 2017 Tax Return, and proof of any	
Е.	Other unusual circumstances: Provide comp Attach appropriate documentation.	lete information regarding other unusual expenses.	

Please provide a copy of the most recent check stub with gross year to date (YTD) income and for each income listed. The best possible estimates for the period of January 1, 2019 – December 31, 2019. Sources of other taxable and untaxable income <u>must</u> be listed. Additional documentation may be requested.

Expected Income for 2019	Actual 01/01/2019 to today / .	Estimated today to 12/31/2019	Total Actual income plus estimated income
Expected gross income earned from work by father/step father in 2019			
Expected gross income earned from work by mother/step mother in 2019			
Expected income earned from work by student in 2019			
Other taxable income (interest, pensions, severance, unemployment compensation, etc.) Source:			
Other untaxed income (child support, worker's compensation, cash received, etc.) Source:			
TOTAL INCOME FOR 2019			

Certification

All of the information on this form is true and complete to authorized official, I agree to give proof of the information that if I do not give proof when asked, I may not receive examination of any documents, including medical records, we Circumstance application.	that I have given on this form. I also realize we financial assistance. I also authorize the			
Student's signature	Date			
Parent or Spouse Signature	Date			
Please unload through your TCU Financial Aid portal				